

Nuclear Medicine Records

NRC Minimum Retention Periods Required Under 10 CFR Parts 20, 30, and 35

Record	Retention
20.2102 Records of Radiation Protection Programs	
Provisions	Indefinitely
Audits and other reviews	3 years
20.2103 Records of Surveys (Personnel and Public Radiation Exposure)	
Surveys and Calibrations	3 years
Other Records	Indefinitely
20.2104 Determination of Prior Occupational Dose	
NRC Form 4	Indefinitely
Exposure Reports	3 years
20.2105 Records of Planned Special Exposures	Indefinitely
20.2106 Records of Individual Monitoring Results	Indefinitely
20.2107 Records of Dose to Individual Members of the Public	Indefinitely
20.2108 Records of Waste Disposal	
Disposal by means other than Decay in Storage or Transfer	Indefinitely
30.51 Records of Receipt, Transfer, and Disposal	
Receipt (from date of transfer or disposal)	3 years
Transfer	3 years
Disposal	Indefinitely
35.2024 Records of Authority and Responsibilities for Radiation Protection Programs	
License application, renewals, and amendments	5 years
RSO Authority, Duties, and Responsibilities	Indefinitely
35.2026 Records of Radiation Protection Program Changes	5 years
35.2040 Records of Written Directives	3 years
35.2041 Records for Procedures for Administrations Requiring a Written Directive	Indefinitely
35.2060 Records of Calibrations of Instruments Used to Measure the Activity of Unsealed Byproduct Material	3 years
35.2061 Records of Radiation Survey Instrument Calibrations	3 years
35.2063 Records of Dosages of Unsealed Byproduct Material for Medical Use	3 years
35.2310 Records of Safety Instruction	3 years
35.2404 Records of Surveys After Source Implant and Removal	3 years
35.2406 Records of Brachytherapy Source Accountability	3 years
35.2432 Records of Calibration Measurements of Brachytherapy Sources (after last use)	3 years
35.2433 Records of Decay of Strontium-90 Sources for Ophthalmic Treatments	Source Life
35.2605 to 35.2655 Records Required for Remote Afterloader, Teletherapy, and Gamma Stereotactic Radiosurgery Units	Variable

These are the NRC required retention periods as of 11/9/2004. Please be aware that other regulatory agencies may require longer retention periods (Agreement States).